

PALMER POINTE HOMEOWNERS ASSOCIATION

Board of Director Meeting Minutes

Meeting Date: December 29, 2014 – 7:00 PM

The meeting was called to order by Aaron Franks at 7:00 PM. In attendance were directors Aaron Franks, Sara Bryan, and Thomas Gehlbach and guest Aaron Fruit. No representatives were present from Community Development, Inc. No home owners were present.

The purpose of the meeting was to review the Website developed by Mr. Fruit and review the proposal from Priority One for landscape services.

Management Report

None

Committee Reports

None

Unfinished Business

of Docks
Day Docking
Dock Services

The board will invite the boat slip owners to a future board meeting.

Palmer Pointe stickers for on street parking

Architectural Review Process

New Business

Website review:

- The board agreed to move forward with the deployment and demonstration of the Palmer-Pointe.com website at the January 12th neighborhood meeting. Mr. Fruit will demo the site. Prior to the demonstration, Mr. Fruit will update the following:
 - Links to official PPT documents, bylaws, pool rules, dock rules
 - Update landing page with direction to City of Minnetrista for certain issues
 - Include a Contact Us section of the website to direct maintenance, bylaw questions, violations , billing and other items to the board and Community Development
- The board requested that the demonstration include:

- Profile Update process
 - Blog Post process
 - Contact us demonstration and clarification of purpose
 - Where to find official board minutes and communications
- The board agreed to request Community Development perform an RFP for landscape services. The board agreed not to accept the Priority One proposal for full landscape services, but did agree to move forward with the rink maintenance portion of the proposal up to the allocated amount referenced below.
 - Board agrees to move \$1000 total from Requested services budget items, (\$500 from 51950 and \$500 from 55500) and establish a budget item for Ice Rink grooming and Website maintenance.

Action Items

Issue	Owner
Secure projector for upcoming association meeting	Thomas Gehlbach
Secure complete list of homeowners and emails from community development for Web login	Thomas Gehlbach
Contact sales office regarding change in HOA fees and necessity to reflect in sales process	Aaron Franks

A motion was made to adjourn the meeting. The motion was seconded and voted upon. The Board unanimously agreed and the meeting was adjourned at 8:00 PM

Thomas E Gehlbach

Signature

Secretary/Treasurer

12.29.2014

Date